OBDEC 30 A

CENTRAL IBERVILLE COMMUNITY COMPLEX, INC.

PLAQUEMINE, LOUISIANA

FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2003

Under provisions of state law, this report is a public document. Accepy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 2-11-04

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7829 BLUEBONNET BLVD. BATON ROUGE, LA 70810 (225) 767-7829

INDEPENDENT AUDITOR'S REPORT

August 19, 2003

Members of the Board of Directors Central Iberville Community Complex, Inc. Baton Rouge, Louisiana

I have audited the accompanying statement of financial position of the Central Iberville Community Complex, Inc., a non-profit organization, as of June 30, 2003, and the related statements of activities, cash flows and functional expenses for the year then ended. These financial statements are the responsibility of the Central Iberville Community Complex, Inc.'s management. My responsibility is to express an opinion of these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provided a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Central Iberville Community Complex, Inc. as of June 30, 2003, and the changes in net assets and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, I have also issued a report dated August 19, 2003, on our consideration of Central Iberville Community Complex, Inc.'s internal control over financial reporting and our tests of its compliance with laws and regulations. That report is an integral part of an audit performed in accordance with Governmental Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

DM Audo

CENTRAL IBERVILLE COMMUNITY COMPLEX, INC. STATEMENT OF FINANCIAL POSITION JUNE 30, 2003

ASSETS:	
Cash and Cash Equivalents	\$3,010
Grants Receivable	31,698
Fixed Assets, Net	181,750
Deposits	575
DOPODEOD	
TOTAL ASSETS	217,033
LIABILITIES & NET ASSETS:	
LIABILITIES:	
Loans Payable	\$45,693
Accounts Payable	15,442
_	566
Payroll Taxes Payable	8,485
Accrued Wages	
TOTAL LIABILITIES	70,186
NET ASSETS	
Unrestricted	146,847
	-
TOTAL LIABILITIES & NET ASSETS	217,033
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CENTRAL IBERVILLE COMMUNITY COMPLEX, INC. STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2003

REVENUE AND OTHER SUPPORT:	
Contribution '	\$1,900
Grants	198,327
Fund Rising	2,289
Miscellaneous Income	5,843
Rental Income	5,023
TOTAL REVENUE	213,382
EXPENSES: PROGRAM SERVICES	
Program Services	180,330
Management and General	34,292
TOTAL EXPENSES	214,622
INCREASE (DECREASE) IN NET ASSETS	(1,240)
NET ASSETS, Beginning of Year	148,087
NET ASSETS, End of Year	146,847

CENTRAL IBERVILLE COMMUNITY COMPLEX, INC. STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JUNE 30, 2003

	PROGRAM SERVICES	MANAGEMENT	<u>TOTAL</u>
Salaries	\$22,242	\$19,038	\$41,280
Payroll Taxes	1,818	1,395	3,213
Accounting	-0~	9,032	9,032
Advertising & Promotion	58	-0-	58
Auto Park Charges	3,346	- 0 -	3,346
Bank Charges	1,004	-0-	1,004
Contract Labor	56,261	-0-	56,261
Contract Services	39,851	-0-	39,851
Contributions	205	-0-	205
Depreciation	11,359	-0-	11,359
Dues & Subscriptions	135	-0-	135
Equipment	2,668	-0-	2,668
Field Trips	4,289	-0-	4,289
Insurance	9,527	-0-	9,527
Interest	-0-	4,827	4,827
Legal	100	- 0 -	100
License & Permits	342	- 0 -	342
Occupancy	9,284	-0-	9,284
Miscellaneous	870	- O -	870
Postage	198	- O -	198
Printing	134	- 0 -	134
Supplies	5,446	- 0 -	5,446
Repairs	1,688	- 0 -	1,688
Training & Conferences	109	- O -	109
Travel	4,080	-0-	4,080
Telephone	5,316	- O -	5,316
TOTAL EXPENSES	180,330	34,292	214,622

CENTRAL IBERVILLE COMMUNITY COMPLEX, INC. STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2003

Adjustments To Reconcile Increase In Net Assets To Net Cash Provided By Operating Activities: Depreciation (Increase) Decrease In Operating Assets: Grants Receivable Increase (Decrease) In Operating Liabilities: Accounts Payable Payroll Taxes Payable Accrued Wages Payable Accrued Wages Payable Advances NET CASH PROVIDED BY OPERATING ACTIVITIES Purchase of Equipment (20,627 CASH FLOWS FROM INVESTING ACTIVITIES: Purchase of Equipment (20,627 CASH FLOWS FROM FINANCING ACTIVITIES: Proceeds of Loans Payment of Line of Credit & Notes (9,941 14,955 NET INCREASES (DECREASE) IN CASH AND CASH EQUIVALENTS (915 CASH AND CASH EQUIVALENTS, Beginning of Year 3,925	CASH FLOWS FROM OPERATING ACTIVITIES:	
To Net Cash Provided By Operating Activities: Depreciation (Increase) Decrease In Operating Assets: Grants Receivable (2,558 Increase (Decrease) In Operating Liabilities: Accounts Payable Payroll Taxes Payable Accrued Wages Payable Accrued Wages Payable Advances NET CASH PROVIDED BY OPERATING ACTIVITIES Purchase of Equipment (20,627 CASH FLOWS FROM INVESTING ACTIVITIES: Proceeds of Loans Payment of Line of Credit & Notes (2,558 (2,58) (4,763 (2,58) (2,58) (4,753 (20,627 (Increase (Decrease) in Net Assets	\$(1,240)
Increase (Decrease) In Operating Liabilities: Accounts Payable Payroll Taxes Payable Accrued Wages Payable Advances NET CASH PROVIDED BY OPERATING ACTIVITIES Purchase of Equipment CASH FLOWS FROM INVESTING ACTIVITIES: Purchase of Equipment CASH FLOWS FROM FINANCING ACTIVITIES: Proceeds of Loans Payment of Line of Credit & Notes NET INCREASES (DECREASE) IN CASH AND CASH EQUIVALENTS CASH AND CASH EQUIVALENTS, Beginning of Year 3,925	To Net Cash Provided By Operating Activities:	11,359
Accounts Payable Payroll Taxes Payable Accrued Wages Payable Advances NET CASH PROVIDED BY OPERATING ACTIVITIES Purchase of Equipment CASH FLOWS FROM INVESTING ACTIVITIES: Purchase of Equipment CASH FLOWS FROM FINANCING ACTIVITIES: Proceeds of Loans Payment of Line of Credit & Notes Payment of Line of Credit & Notes NET INCREASES (DECREASE) IN CASH AND CASH EQUIVALENTS CASH AND CASH EQUIVALENTS, Beginning of Year 3,925	-	(2,558)
CASH FLOWS FROM INVESTING ACTIVITIES: Purchase of Equipment (20,627) CASH FLOWS FROM FINANCING ACTIVITIES: Proceeds of Loans Payment of Line of Credit & Notes (9,941) 14,959 NET INCREASES (DECREASE) IN CASH AND CASH EQUIVALENTS (915) CASH AND CASH EQUIVALENTS, Beginning of Year 3,925	Accounțs Payable Payroll Taxes Payable Accrued Wages Payable	12,387 566 (9,161) (6,600)
Purchase of Equipment (20,627 CASH FLOWS FROM FINANCING ACTIVITIES: Proceeds of Loans Payment of Line of Credit & Notes (9,941) NET INCREASES (DECREASE) IN CASH AND CASH EQUIVALENTS (915) CASH AND CASH EQUIVALENTS, Beginning of Year 3,925	NET CASH PROVIDED BY OPERATING ACTIVITIES	4,753
Proceeds of Loans Payment of Line of Credit & Notes 14,959 NET INCREASES (DECREASE) IN CASH AND CASH EQUIVALENTS CASH AND CASH EQUIVALENTS, Beginning of Year 3,929		(20,627)
NET INCREASES (DECREASE) IN CASH AND CASH EQUIVALENTS (915) CASH AND CASH EQUIVALENTS, Beginning of Year 3,925	Proceeds of Loans	24,900 (9,941)
CASH AND CASH EQUIVALENTS, Beginning of Year 3,925		14,959
	NET INCREASES (DECREASE) IN CASH AND CASH EQUIVALENTS	(915)
CASH AND CASH EQUIVALENTS, End of Year 3,010	CASH AND CASH EQUIVALENTS, Beginning of Year	3,925
	CASH AND CASH EQUIVALENTS, End of Year	3,010

NOTE #1. NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

The Central Iberville Community Complex, Inc. (CICCI) is a Louisiana non-profit corporation, incorporated on July 22, 1991, with the mission to educate and meet the needs of the people of Iberville Parish. They are concentrating efforts to reduce teen pregnancy as well as child abuse and neglect by ensuring that parents and families become knowledgeable.

BASIS OF PRESENTATION

The financial statements are presented in accordance with Statement of Financial Accounting Standards No. 116 (SFAS No. 116), "Accounting for Contributions Received and Contributions Made" and Statement of Financial Accounting Standards (SFAS) No. 117, Financial Statements of Not-for-Profit Organizations. SFAS No. 116 requires contributions to be recognized as revenue when they are received or unconditionally pledged. SFAS No. 117, which eliminates the utilization of fund accounting for financial reporting purposes, requires net assets to be classified as either 1) unrestricted, 2) temporarily restricted, or 3) permanently restricted depending on limitations placed on the net assets.

DONATED SERVICES

Amounts have not been reported in the statements for donated services because they do not meet the criteria for recognition under SFAS No. 116.

Contributions of service shall be recognized if the services received (a) create or enhance non-financial assets or (b) require specialized skills, are provided by individual possessing those skills and would typically need to be purchased if not provided by donation.

REVENUE RECOGNITION

Contributions are recognized as revenue when they are received or unconditionally pledged.

Conditions - Contributions are recorded as unrestricted, temporarily restricted or permanently restricted support depending on the existence and/or nature of any donor restrictions.

Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized.

REVENUE RECOGNITION: CONTRIBUTIONS - Continued...

All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purposes restriction is accomplished), temporarily restricted net assets are classified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

The Organization reports gifts of land, buildings, and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used.

Contributions receivable represent amounts committed by donors that have not been received by the Organization.

INCOME TAXES

The Organization is a not-for-profit organization that is exempt from income taxes under section 501(c)(3) of the Internal Revenue Code.

CASH AND CASH EQUIVALENTS

For the purposes of the statement of cash flows, the organization considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

PREPAID

Insurance and similar services which extend over more than one accounting period have been recorded when paid.

RECEIVABLES

Receivables are written-off under the direct write-off method whereby bad debts are recorded when a receivable is deemed uncollectible. If they are subsequently collected they are recorded as miscellaneous income. The direct charge-off method is not a material departure from GAAP as it approximates the valuation method.

USE OF ESTIMATES

The preparation of financial statements in-conformity with generally accepted accounting principles require management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

PROPERTY AND EQUIPMENT

The purchase of property and equipment is recorded at cost. Donations of property and equipment are recorded as support at their estimated fair value. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support. Equipment is depreciated using the straight-line method over the estimated useful lives of 7 to 5 years.

CONCENTRATION OF SUPPORT

During the year ended June 30, 2003, the Organization derived approximately 92% of its revenue from various State and other non-profit organizations.

NOTE #2. CONCENTRATION OF CREDIT RISK FOR CASH HELD IN BANK

The Organization maintains three bank accounts at two financial institutions. Accounts at an institution are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000.

As of June 30, 2003, the Organization had cash and cash equivalent (book balances) totaling \$3,010. These deposits are stated at cost, which approximates market. At June 30, 2003, the Organization had \$9,199 in deposits (collected bank balances) which was secured by FDIC insurance.

NOTE #3. GRANTS RECEIVABLE

Grants receivable as of June 30, 2003, consist of:

Camp Fire Girls	\$650
Office of Family Support-Teen Pregnancy	27,478
Department of Education-After School Tutorial	3,570
	<u></u>
Total	31,698

NOTE #4. EQUIPMENT

Equipment, as well as furnishing, are carried at cost. Depreciation is computed using the straight-line method over the estimated useful lives of five to ten years for equipment. Equipment consist of the following:

Vehicle Buildings Equipment and Furniture	\$21,227 204,010 23,461
Less: Accumulated Depreciation	248,698 (66,948)
Equipment Book Value	181,750

NOTE #5. NOTES PAYABLE

Central Iberville Community Complex, Inc. entered into a loan from Acadian Loans, Inc. at 31.9% interest, due in fiscal year end June 30, 2004. At year end the balance was \$535.

Central Iberville Community Complex, Inc. entered into a loan from Hibernia National Bank at 12.99% interest, payable in monthly installments of \$485, secured by a vehicle, matures in 2006, At year end the balance payable was \$16,020.

Central Iberville Community Complex, Inc. entered into a twenty year loan from Small Business Administration at 4.0% interest, payable in monthly installments of \$180, At year end the balance was \$28,138.

Shirley Oliver, CICCI's Program Director, loaned \$1,000 to Central Iberville Community Complex, Inc. at 0% interest. At year end the balance was still \$1,000.

Future principal payments area as follows:

June	30,	2003,	\$6,865
June	30,	2004,	5,975
June	30,	2005,	4,780
June	30,	2006,	1,133
June	30,	2007,	1,183
Ther	eafte	er	25.757

NOTE #6. BOARD OF DIRECTORS' COMPENSATION

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member.

NOTE #7 - RISK MANAGEMENT

The Central Iberville Community Complex is exposed to various risks of loss related to torts, theft of, damage of and destruction of assets; errors and omissions and natural disasters for which the organization carries commercial insurance. There have been no significant reductions in coverage from prior year and settlements have not exceeded coverage in the past three years.

NOTE #8. CONTINGENCIES

The Central Iberville Community Complex receives a portion of its revenues from government grants and contracts, all of which are subject to audit by the governments. The ultimate determination of amounts received under these programs generally is based upon allowable cost reported to and are subject to audit by the government. Until such audits, if any, there exists a contingency to refund any amount received in excess of allowable cost. Management is of the opinion that no material liability will result from such audits.

SUPPLEMENTAL INFORMATION

Member American Institute CPAs

Member Louisiana Society CPAs

7829 BLUEBONNET BLVD. BATON ROUGE, LA 70810 (225) 767-7829

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

August 19, 2003

Members of the Board of Directors Central Iberville Community Complex, Inc. Baton Rouge, Louisiana

I have audited the financial statements of the Central Iberville Community Complex, Inc. as of and for the year ended June 30, 2003, and have issued my report thereon dated August 19, 2003. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

COMPLIANCE

As part of obtaining reasonable assurance about whether the Organization's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed instances of noncompliance that are required to be reported under Government Auditing Standards.

INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing my audit, I considered Baton Rouge Black Alcoholism Council's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, I noted certain matters involving the internal control over financial reporting and its operations that I consider to be reportable conditions. Reportable conditions involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in my judgement, could adversely affect its ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. Reportable conditions are described in the accompanying schedule of findings.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the management, and federal awarding agencies and pass-through entities. However, this report is a matter of public record and distribution is not limited.

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CENTRAL IBERVILLE COMMUNITY COMPLEX, INC. SCHEDULE OF PRIOR YEARS AUDIT FINDINGS YEAR ENDED JUNE 30, 2003

REF NO.	FISCAL YEAR FINDING INITIALLY OCCURRED	DESCRIPTION OF FINDING	CORRECTIVE ACTION TAKEN (YES, NO, PARTIALLY)	CORRECTIVE ACTION/PARTIAL CORRECTIVE ACTION TAKEN
1.	6-30-02	Late Filing of Audit Report to Legislative Auditor.	Yes	The Report Will Be Delivered Timely.
		* * *		
2.	6-30-02	Inadequate Accounting System.	Partially	Have Hired An Accountant.
		* * *		
3.	6-30-02	Absence of Segregation of Duties.	Partially	Have Hired An Accountant.

CENTRAL IBERVILLE COMMUNITY COMPLEX, INC. SCHEDULE OF CURRENT YEARS AUDIT FINDINGS YEAR ENDED JUNE 30, 2003

REPORTABLE CONDITION: Only three employees have taxes taken out of their payroll checks. About ten others are issued Form 1099 as contract labor; however, there are many "yes" answers indicate of employee status on the IRS's <u>Factors Indicating Employee Status Versus Status As Independent Contractor</u>.

CRITERIA: The IRS has issue Revenue Ruling 87-41, 19871-1 CB 296 that they use to determine employee status versus independent contractor.

CAUSE: The Organization states that some grants do not reimburse the payment of fringe benefits.

EFFECT: The Organization could be held liable for unpaid taxes.

RECOMMENDATION: I recommend that payroll taxes be withheld from all employees of the Organization.

* * * *

REPORTABLE CONDITION: The personnel files did not evidence Form I-9.

CRITERIA: The Department of Emigration requires all employers to ascertain that all their employee are not illegal emigrants.

CAUSE: The Organization was unaware of this rule.

EFFECT: The Organization could be fined for not obtaining form I-9 on its employee.

RECOMMENDATION: I recommend that Form I-9 be filled out on all employees.

* * * *

REPORTABLE CONDITION: My sample of 25 items revealed two unsupported charges totaling \$45.61.

CRITERIA: Good accounting control requires that all cash disbursement be adequately supported.

CAUSE: There is no central vendor files containing invoices.

EFFECT: There were two unsupported charges.

RECOMMENDATION: I recommend that a vendor file be set up were invoice are attached to check vouchers and filed alphabetically.

* * * *

CENTRAL IBERVILLE COMMUNITY COMPLEX, INC. CORRECTIVE ACTION PLAN YEAR ENDED JUNE 30, 2003

REF NO.	DESCRIPTION OF FINDING	CORRECTIVE ACTION PLANNED	NAME OF CONTACT PERSON	ANTICIPATED COMPLETION DATE
1.	Employee Vs. Contractor.	Organization To Discuss IRS's 20 Factors Indicating Employee Vs Contracto	Eva Butler	12-31-03
		* * *		
2.	Form I-9 Not Filled Out On Employees	Form I-9 Will Be Filled Out On All Employees	Eva Butler	Immediate
	•	* * * *		
3.	Unsupported Charges	New Accountant Will Start Vendor Files	Eva Butler	Immediate